



TORRANCE COUNTY
SPECIAL COMMISSION MEETING

March 4, 2024

8:00 A.M.

For Public View
Do Not Remove



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

SPECIAL COMMISSION MEETING AGENDA

MONDAY, March 4, 2024 @ 8:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Pledge of Allegiance and Invocation**
- 3. ADOPTION OF RESOLUTION**
 - A. GRANTS/DWI:** Request approval of Resolution 2024-_____, Approval of Submission of LDWI Grant Application and Distribution for FY25. Allows for NM Department of Finance and Administration to fund DWI Programs across Torrance County.
- 4. APPROVALS**
 - A. GRANTS/DWI:** Application Budget for FY2025 LDWI Grant and Distribution Funding.
- 5. Announcement of the next Board of County Commissioners Meeting: March 13, 2024**
- 6. SIGNING OF OFFICIAL DOCUMENTS**
- 7. ADJOURN**

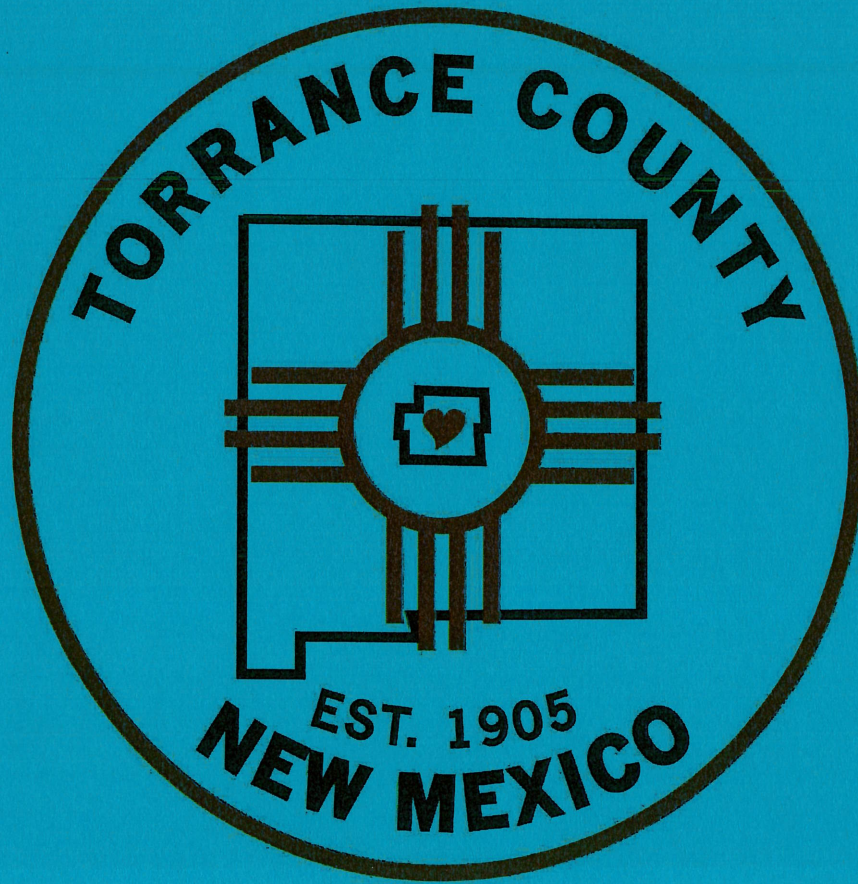
*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.



TORRANCE COUNTY
SPECIAL COMMISSION MEETING

Agenda Item

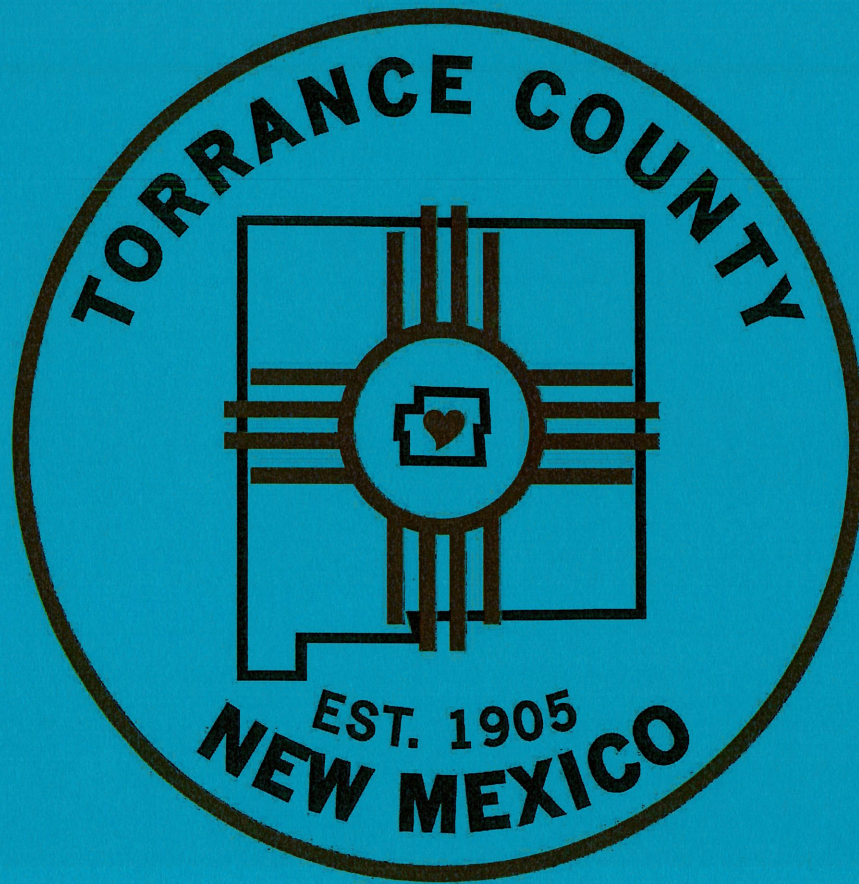
No. 1



TORRANCE COUNTY
SPECIAL COMMISSION MEETING

Agenda Item

No. 2



TORRANCE COUNTY
SPECIAL COMMISSION MEETING

Agenda Item

No. 3-A



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**TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2024- _____**

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**A RESOLUTION AUTHORIZING TORRANCE COUNTY TO SUBMIT AN APPLICATION TO THE
DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO
PARTICIPATE IN THE LOCAL DWI GRANT AND DISTRIBUTION PROGRAM**

WHEREAS, the Legislature enacted Section 11-6A-1 through 11-6A-6 NMSA 1978 as amended to address the serious problems of Driving While Intoxicated (DWI) in the State; and

WHEREAS, a program is established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to prevent or reduce the incidence of DWI, alcoholism, alcohol abuse and alcohol related domestic abuse; and

WHEREAS, the Torrance County, along with participating agencies of the Torrance County DWI Planning Council, must receive approval from the Torrance County Board of County Commissioners to apply for grant and distribution funding; and

WHEREAS, Torrance County is preparing a DWI Grant application for the Department of Finance and Administration, Local Government Division for grant and distribution funding for fiscal year 2025.

NOW, THEREFORE, BE IT RESOLVED that the DWI Grant application for fiscal year 2025 program funding under the regulations established by the Local Government Division is approved by the Torrance County Board of County Commissioners

DONE THIS 4th DAY OF March, 2024.

APPROVED AS TO FORM ONLY:

BOARD OF COUNTY COMMISSIONERS:

Michael I. Garcia, County Attorney

Ryan Schwebach, Chair, District 2

Date: _____

Kevin McCall, Vice Chair, District 1

ATTEST:

Samuel D. Schropp, Member, District 3

Linda Jaramillo, County Clerk

Date: _____



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No. 4-A

FY2025 LDWI Application Budget

Distribution \$105, 485

Decrease of ~16,000 from last year

The Distribution total decreased by approximately \$16,000 from last year. This decrease was due to decrease in amount of alcohol tax in county as a whole and the state LDWI office is not distributing all the funds to support the cost of managing the program at a state level.

This year's distribution will only cover the salary of the DWI Program Coordinator and part of the Court Compliance Monitor salary.

More of the program will have to be funded by the grant, therefore the grant will be a much larger ask than usual.

Grant \$203,300

Increase of ~ \$103,000 from last year

Part of this increase is due to the grant covering everything outside of the distribution. Small items, such as printing, advertising, subscriptions, and dues, increased the ask.

The greatest increase is the ask for more Law Enforcement Funding for checkpoints, patrols, underage drinking, and court appearances. This is a great difference from how funding has been used in the past and a much greater expense. I have had many productive conversations with the State Police and the TCSO to increase DWI enforcement and am looking forward to this addition, if funded by LDWI.

MATCH

Distribution \$10,547.35

Grant \$20,330.00

This match requires a 10% match for each funding source, 10% for Distribution and 10% for Grant.

The match for both is being met with in-kind services that the County already pays for, including printing, salaries of the Grants Administrator, Grants Assistant, and Finance Department that support the program as part of their job, telecommunication costs, and the maintenance and fuel of both the DWI car and the Smart Choice van.

Summary

The DWI Program, and programs across the state, are at a turning point making it a prime opportunity for change. This will allow us to utilize funding more efficiently as we reprioritize DWI program components and overall program goals.

Application Cover Sheet
FY25 Local DWI Program Distribution and Grant Funding
Local Government Division - DFA

County/Municipality: Torrance

DWI Program Coordinator:

Name: Amanda Lujan
Address: 205 Ninth Street
City, Zip: Estancia, NM 87-16
Telephone: 505-544-4309
E-Mail: alujan@tcnm.us

Address where payment is received as listed on current W-9:

Contact Person: Tracy Sedillo
Mailing Address: PO Box 318
City, Zip: Estancia, NM 87016
Telephone: 505-544-4702
E-Mail: tsedillo@tcnm.us

Indicate amounts budgeted for each component area.

	<u>Distribution</u>	<u>Grant</u>	<u>Component Total</u>
Prevention		\$ 66,500.00	\$ 66,500.00
Law Enforcement		\$ 68,000.00	\$ 68,000.00
Screening			\$ 0.00
Treatment			\$ 0.00
Compl. Mtr./track	\$ 17,925.50		\$ 17,925.50
Coord/Plan& Eval.	\$ 87,548.00	\$ 1,700.00	\$ 89,248.00
Alt. Sentencing		\$ 62,100.00	\$ 62,100.00
Total	\$ 105,473.50	\$ 198,300.00	\$ 303,773.50
	<u>Total Distrib. Request</u>	<u>Total Grant Request</u>	<u>Total Program Request</u>

Certification:

The attached resolution adopted by the governing body of Torrance County on 3/5/2024 authorizes the
 (Applicant) (Date)
 applicant to file this application for assistance from the State of New Mexico. To the best of my knowledge,
 the information presented in this application is true and correct.

 Printed Name/Title

 Signature of County Commissioner/Mayor

FY25 LDWI DISTRIBUTION

Application Budget

Local DWI Distribution Program
Budget Roll Up – Exhibit J

County/Municipality _____

Revenue Breakdown

LDWI Distribution Estimate \$ 105,473.00

In-Kind Match: \$ 17,927.70

Source of in-kind match

Program Generated Fees _____
County _____
City _____
Judicial/Courts _____
Other: _____
Other: _____
Total: 0.00

*Minimum 10% in-kind match required

Expenditure Breakdown

LDWI Distribution

Line Item

Personnel Services	66,925.00
Employee Benefits	38,548.00
Travel (in-state)	0.00
Travel (out-of-state)	0.00
Supplies	0.00
Operating Costs	0.00
Contractual Services	0.00
Minor Equipment	0.00
Capital Purchases	0.00

In-Kind Match

Line Item

Personnel Services	14,307.50
Employee Benefits	2,920.20
Travel (in-state)	0.00
Travel (out-of-state)	0.00
Supplies	0.00
Operating Costs	700.00
Contractual Services	0.00
Minor Equipment	0.00
Capital Purchases	0.00

Component

Prevention	0.00
Enforcement	0.00
Screening	0.00
Treatment	0.00
Compl. Mtr/track	17,925.00
Coord/Plan & Eval.	87,548.00
Alt. Sentencing	0.00

Component

Prevention	0.00
Enforcement	0.00
Screening	700.00
Treatment	0.00
Compl. Mtr/track	7,170.20
Coord/Plan & Eval	10,057.50
Alt. Sentencing	0.00

FY24 LDWI Grant Application Budget

11-6A-3.G. Sixty-five percent of the DWI grants awarded to local communities shall be used for alcohol-related treatment and detoxification programs.

Local DWI Grant Program
Budget Roll Up – Exhibit J

County/Municipality _____

Revenue Breakdown

LDWI Grant Request 161,700.00

In-Kind Match: 15,500.00

Source of in-kind match

Program Generated Fees _____
County _____
City _____
Judicial/Courts _____
Other: _____
Other: _____

Total: 0.00

*Minimum 10% in-kind match required

Expenditure Breakdown

LDWI Distribution

Line Items

Personnel Services	<u>44,000.00</u>
Employee Benefits	<u>0.00</u>
Travel (in-state)	<u>3,000.00</u>
Travel (out-of-state)	<u>0.00</u>
Supplies	<u>0.00</u>
Operating Costs	<u>9,700.00</u>
Contractual Services	<u>105,000.00</u>
Minor Equipment	<u>0.00</u>
Capital Purchases	<u>0.00</u>

In-Kind Match

Line Items

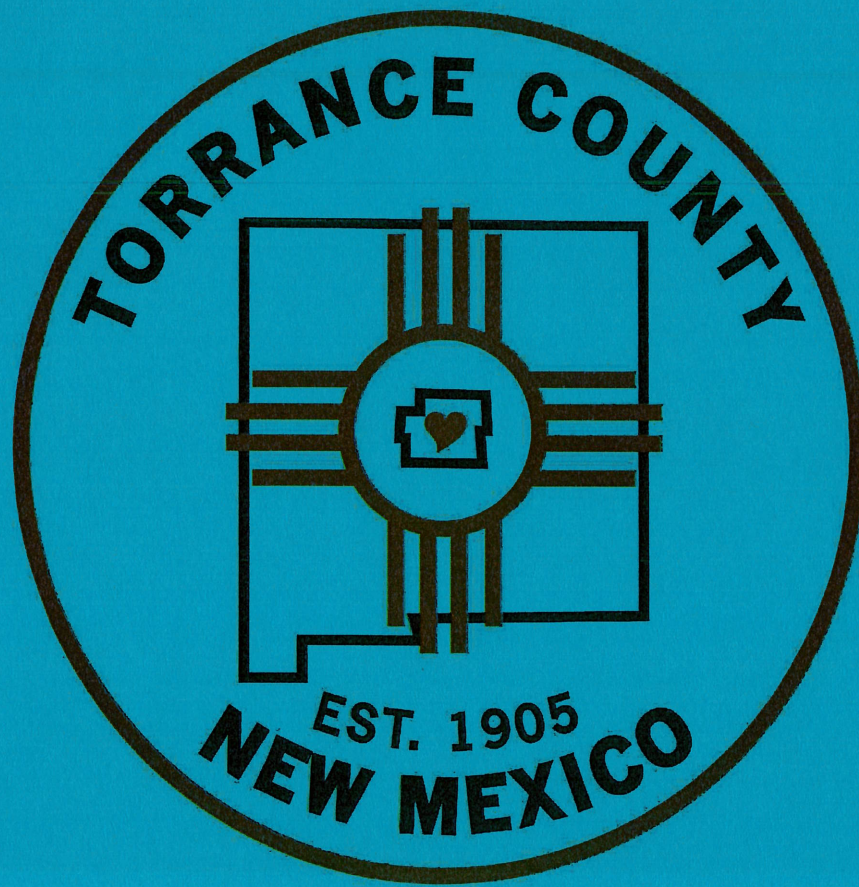
Personnel Services	<u>6,000.00</u>
Employee Benefits	<u>0.00</u>
Travel (in-state)	<u>0.00</u>
Travel (out-of-state)	<u>0.00</u>
Supplies	<u>0.00</u>
Operating Costs	<u>9,500.00</u>
Contractual Services	<u>0.00</u>
Minor Equipment	<u>0.00</u>
Capital Purchases	<u>0.00</u>

Components

Prevention	<u>13,500.00</u>
Enforcement	<u>70,500.00</u>
Screening	<u>0.00</u>
Treatment	<u>0.00</u>
Compl. Mtr/track	<u>0.00</u>
Coord/Plan & Eval.	<u>12,700.00</u>
Alt. Sentencing	<u>65,000.00</u>

Components

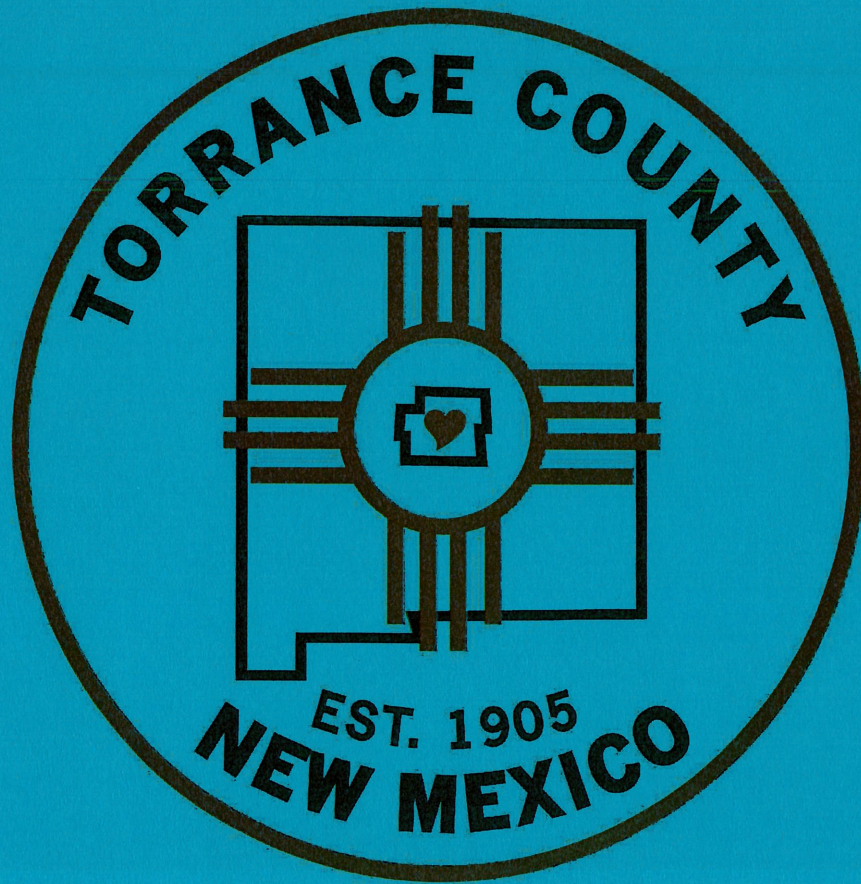
Prevention	<u>11,000.00</u>
Enforcement	<u>0.00</u>
Screening	<u>0.00</u>
Treatment	<u>0.00</u>
Compl. Mtr/track	<u>0.00</u>
Coord/Plan & Eval	<u>4,500.00</u>
Alt. Sentencing	<u>0.00</u>



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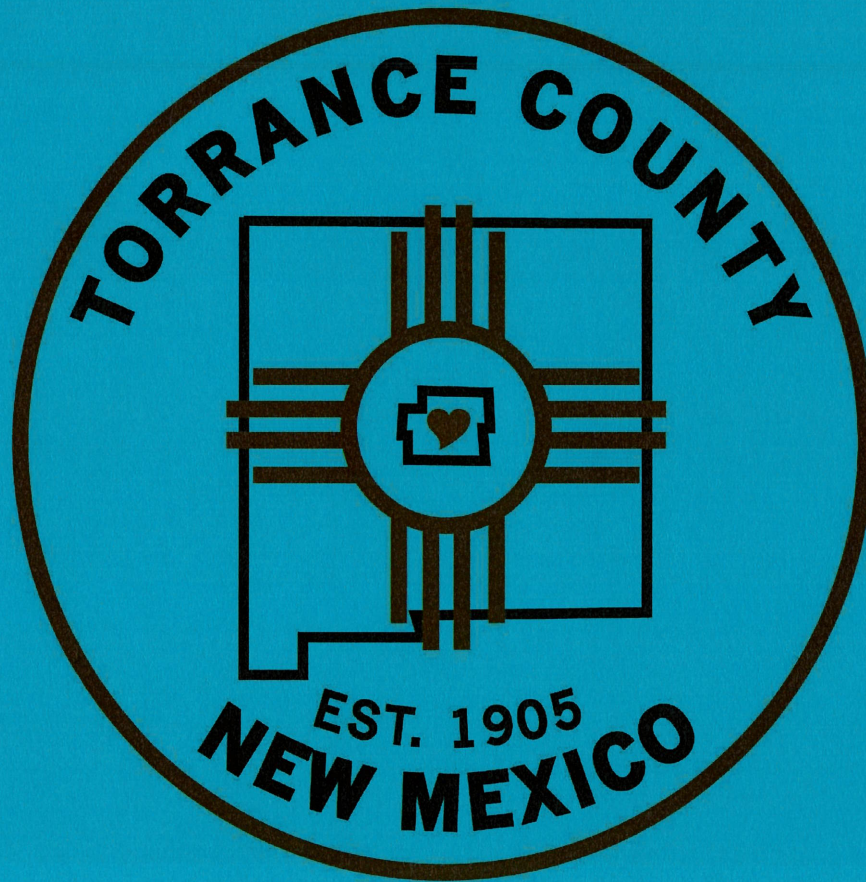
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TORRANCE COUNTY
SPECIAL COMMISSION MEETING

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